

**COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 1**

**Work Shop**

**Tabled Items August 16 Monthly Meeting Minutes for August 21, 2018**

A Work Shop Meeting of the Board of Commissioners of Comal County Emergency Services District No. 1 was held on Tuesday the 21<sup>st</sup> day of August 2018 at the Emergency Services Building at 353 Rodeo Drive, Spring Branch, TX 78070.

**Discussion/Action Items:**

**1. Call meeting to order:** Having been duly posted the meeting was called to order at 4:15 PM. Commissioners Bill Gonser, Rhonda Zunker, Patrick Feely were present, Mark Schmalz was present via phone, and a quorum was declared.

**Guests in attendance:** Mark Southwell – Chief/BSBES, Jo Zuercher

**Meeting Agenda**

**Public Comment:** In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners. Citizens' Comments are limited to 3 minutes per citizen.

No Public Comments were made.

**Discussion/Action items (continued)**

**2. Tabled Item 3) Review, consider and accept financial reports – Commissioner Zunker:** The financial report (Attachment 1) shows an operating account balance of \$2,124,727.08 with check #1124 in the amount of \$2,438.15 to M&S Engineering outstanding. There are 4 outstanding bills/invoices totaling \$2,593.00 resulting in an available checking account balance of \$2,120,266.93. The first bill is for M&S Engineering in the amount of \$902.50 (Attachment 3). The second bill is for Denton, Navarro, Rocha Bernal & Zech with a balance due of \$97.50

(Attachment 4). The third bill is for Rhonda Zunker – reimbursement in the amount of \$1,593.00 (Attachment 5a and 5b) Total Available Funds balance is \$2,619,695.93 which includes a 24 month CD in the amount of \$500,00.00. (Attachment 6) Attachment 2 is the Operating Account History for August 2018. Attachment 7 is the ESD#1 Property Tax Remittances from Comal County. A motion was made by Bill Gonser and seconded by Pat Feely to accept the financial reports as presented. Motion carried.

3. **Tabled Item 4) Consider and approve bills/invoices to be paid – Commissioner Zunker:** M&S bill/invoice (Attachment 3) is tabled until September 13, 2018. Motion was made by Bill Gonser seconded by Pat Feely to approve all other bills/invoices. Motion carried.

#33149 – AMOUNT 902.50 TABLED.

4. **Adjourn** – with no further business to come before the Commissioners, the meeting was adjourned at 4:25 pm

Patrick Feely – Comal County ESD1 Secretary

Board Acceptance 9.13.2018 2018 Patrick Feely Patrick Feely  
(Date) (Signature)

**Attachments:**

- 1: *ESD1 Financial Report for August 2018*
- 2: *ESD1 Operating Account History*
- 3: *M & S Engineering Invoice*
- 4: *Denton Navarro Rocha Bernal & Zech invoice*
- 5a, 5b: *Rhonda Zunker invoices for reimbursement*
- 6: *Broadway Bank Statement*